

Lead Consultant

Salary range: £36,000-£40,000 p.a, plus bonus potential, London travelcard. Opportunity for national and international travel. Full Time, Part Time, or Job Share.

Envoy Partnership is a rapidly growing organisation with a mission to empower our clients to measure, demonstrate, and enhance their social, economic, and environmental impact. We are excited to be expanding our team and hiring for the Lead Consultant position. This is a unique opportunity to be part of a dynamic and innovative team that is passionate about driving social and economic change.

We are committed to delivering high quality work and creating actionable results for our clients. We work in an exciting, fun, and dynamic client-facing environment and have a diverse range of clients across the private, public, and not-for-profit sectors. We are now looking for an ambitious, disciplined, and talented individual who is excited about the prospect of growing with our business, building our capabilities, and managing project teams.

As a Lead Consultant, you will manage research and consultancy projects, deliver quantitative and qualitative research across a wide range of environments and communities, develop data analysis and data collection tools, report to clients, and help manage relationships with clients and partners. In addition to managing client projects, you will also have the opportunity to be involved in strategy development for our clients, and to support the development of software tools and projects that benefit the social value sector, such as SVDHA and the Global Value Exchange (our collaboration with Social Value UK).

Key responsibilities:

- Help manage multiple client projects and planning for clients
- Plan, conduct and analyse quantitative and statistical research, ideally using Excel, and possibly other software
- Plan, conduct and analyse secondary research, including social, economic, and policy research
- Help to manage project team, colleagues, or associate researchers
- Develop new surveys (in online and offline formats), data collection frameworks, and data analysis tools
- Plan, conduct and analyse qualitative research with a range of audiences, beneficiaries, and target groups
- Write and produce effective research reports, high quality data graphs, graphics, and presentations
- Present effectively to clients, partners, and their service users
- Enhance our core research practices (survey design, statistical analysis, qualitative research)
- Support our business development and communication efforts
- Provide progress reports and updates to clients, as well as directors and colleagues

Attributes:

- Minimum 6-12 months' experience in delivering and managing in a client-facing role
- Experience in research methods and managing research projects
- Disciplined, professional, works with integrity and openness
- Comfortable working flexibly, remotely or in dynamic office environment, with a team, or independently
- Enthusiastic about the challenge of delivering high quality research with actionable results for clients
- Innovative, solutions-focused, and pragmatic
- Familiar with diverse ways of collecting, analysing, and presenting data
- Passionate about making social and economic change happen for organisations and communities

To apply, please send CV and covering letter to apply: info@envoypartnership.com

Deadline: Monday 3rd April 2023, midday.

Find out more at www.envoypartnership.com

